



Longwick-cum-Ilmer Parish Council

LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL HELD ON TUESDAY 16TH JULY 2024 AT 7.30PM AT LONGWICK VILLAGE HALL

PRESENT: Cllr McPherson BEM (Chairman), Cllr Myers (Vice Chairman), Brian Richards, Alex Barter, Mark Molson, and Jane Rogers.

Tracey Martin (Clerk)

Buckinghamshire Councillor: Alan Turner

No members of the public present

48. WELCOME AND APOLOGIES FOR ABSENCE: Apologies were received from Buckinghamshire Councillors Matthew Walsh and Gary Hall.

49. DECLARATIONS OF INTEREST: None

50. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 18TH JUNE 2024: The minutes were approved by all Councillors and it was **resolved** to approve the minutes and they were signed.

51. UPDATE FROM BUCKINGHAMSHIRE COUNCILLOR:

- a. Cllr Turner reported that a lot of work at Buckinghamshire Council was put on hold because of elections.
- b. Buckinghamshire Ward Councillors are pushing for a meeting with Buckinghamshire Council Officers regarding CIL and s.106 monies in order to gain written confirmation that funds will not be lost that have already been committed but works not started.
- c. Stream at the back of the scout hut: A land registry search has been carried out and the footway and stream up to the opposite side boundary fence is owned by Buckinghamshire Council's school team and therefore the responsibility of the school. Clerk to inform the Trust of ownership. **Action: Clerk**
- d. Owlswick Village Green: The Local MP is involved and will attempt to speed up the handover process.
- e. Reinstated weed spraying process is due to start imminently. Buckinghamshire Ward Councillors are waiting for clarification as to whether it will be a full spray or on targeted areas.
- f. Cllr Hall was looking into advertising hoardings previously which had been removed but have now reappeared. This is being dealt with by enforcement.
- g. A question was raised on two items of s.106 monies which state they are for education. Further detailed information was requested. Cllr Richards to send details to Cllr Turner. **Action: Cllr Richards / Cllr Turner**
- h. Bar Lane: Cllr Turner to obtain an update when the repair works will be completed.
- i. No update has been received from the Buckinghamshire Council Officer regarding the Transport Plan. The Parish Council was expecting a response by July. Cllr McPherson will email again for a response copying in Buckinghamshire Ward Councillors. The Parish Council needs clarification on what can and cannot be put in place to reduce speeds and the costings. **Action: Cllr McPherson**
- j. Cllr Barter reported that the layby towards Thame has now been repaired and passed on thanks to those who had carried out the work.

Cllr Turner left the meeting at 7.56pm

52. PLANNING:

24/06482/FUL: Ivy Farm Lower Icknield Way Longwick: Objection, see planning portal for full details.

The following applications status has changed:

24/06040/ADRC: Armour Farm Stockwell Lane Little Meadle: Permit - detail Reserved by Condition
22/08204/FUL: Orchard View Farm Stockwell Lane Little Meadle: Application Permitted
24/06165/CTREE: Old Thatch Meadle Village Road Meadle: Not to make a Tree Preservation Order
24/06111/FUL: Chestnut Farm Chestnut Way Longwick: Application Permitted
24/06112/LBC: Chestnut Farm Chestnut Way Longwick: Application Permitted
24/05701/FUL: Appletrees Meadle Village Road Meadle: Application Permitted

53. **TO RATIFY THE DECISION TO APPROVE THE QUOTE FROM REIDS PLAYGROUND MAINTENANCE FOR PLAYGROUND REPAIRS TOTALLING £585 + VAT:** It was *resolved* to ratify the decision to accept the quote at a cost of £585 + VAT.

54. **TO RATIFY PAYMENTS FOR JUNE AND TO NOTE JULY PAYMENTS IN ACCORDANCE WITH THE BUDGET:**

JUNE PAYMENTS

| Payee | Net | VAT | Gross | Comment |
|---|-----------|---------|-----------|----------------------|
| Tracey Martin | £711.85 | | £711.85 | Clerk Salary |
| HMRC | £98.60 | | £98.60 | PAYE |
| Jane Olds | £350.00 | | £350.00 | Internal Audit 23/24 |
| RPM | £1,220.00 | £244.00 | £1,464.00 | Bowl spinner repairs |
| Shield Maintenance | £169.22 | £33.84 | £203.06 | Bin emptying |
| SLCC paid to BCSPC | £93.50 | | £93.50 | Membership |
| J van Apeldoorn | £30.00 | £6.00 | £36.00 | Plants for planters |
| Cashplus Card | | | | |
| GiffGaff | £5.00 | £1.00 | £6.00 | Mobile Top Up |
| Directs Debits / Standing orders | | | | |
| EDF | £48.00 | | £48.00 | Electricity |
| Nest | £44.85 | | £44.85 | Pension Contribution |

JULY PAYMENTS FOR APPROVAL

| Payee | Net | VAT | Gross | Comment |
|---|------------------|----------------|------------------|---------------------------------|
| Tracey Martin | £711.85 | | £711.85 | Clerk Salary |
| HMRC | £98.60 | | £98.60 | PAYE |
| Shield Maintenance | £169.22 | £33.84 | £203.06 | Bin emptying |
| Tracey Martin | £230.00 | | £230.00 | Home Allowance (46 weeks) |
| Daniel Hounslow | £500.00 | | £500.00 | Clearing Trees |
| RPM | £585.00 | £117.00 | £702.00 | Playground Repairs |
| PRTC | £408.32 | £81.66 | £489.98 | Devolved Services Grass Cutting |
| Total | £2,702.99 | £232.50 | £2,935.49 | |
| Cashplus Card | | | | |
| GiffGaff | £5.00 | £1.00 | £6.00 | Mobile Top Up |
| Directs Debits / Standing orders | | | | |
| EDF | £48.00 | | £48.00 | Electricity |
| Nest | £44.85 | | £44.85 | Pension Contribution |
| Receipts | | | | |
| Bucks Council | £60.00 | | £60.00 | Hire of playing field |
| Resident | £30.00 | | £30.00 | Hire of playing field |

Discussions were had on the invoice from Reid's Playground Maintenance. Following the playground inspection, it was highlighted that the footplate on the cross trainer is still loose and seems not to have been repaired. The Clerk has discussed this with Reids Playground Maintenance and they state that the cross trainer was repaired and as it has been three weeks since the work was carried out, they could have just come loose again. Following discussions, it was *resolved* to withhold payment for the cross trainer works at this time. Therefore, the payment will be £510 + VAT to RPM and all other payments were approved.

55. **TO NOTE QUARTER 1 ACCOUNTS:** Quarter 1 accounts have been circulated to Councillors and noted.

56. **TO CONSIDER QUOTE FOR ESTABLISHING HEDGEHOG TUNNELS IN THE FENCING SURROUNDING THE PLAYING FIELD:** It was *resolved* to accept the quote from D Hounslow at a total cost of £100.

57. **TO CONSIDER QUOTE TO REPAIR HOLE IN THE FENCING:** It was *resolved* to accept the quote from D Hounslow at a total cost of £200.

58. **TO CONSIDER QUOTE FOR CUTTING BACK THE HEDGE AROUND THE PLAYING FIELD:** It was **resolved** to accept the quote from D Hounslow at a total cost of £500 subject to this being completed out of bird nesting season.
59. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL:**
- a. Cllr McPherson reported that the grant application for Neighbourhood Plan funding has been successful and the Parish Council has been awarded £10,000.
 - b. Cllr Richards asked if the Village Hall had responded to the Clerk's email asking when they will hold an AGM. The Clerk has not received a response.
 - c. A request had been received from a resident for a dog waste bin on Walnut Tree Lane, the resident has been directed to Buckinghamshire Council.
 - d. Cllr McPherson reported that unfortunately there are again dog bite marks in the new zip wire seat which was only replaced around 3 weeks ago. Cllr McPherson has posted on Facebook reminding residents that they should not be allowing dogs to bite / hang onto the zip wire seat.
60. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:** None attended
61. **TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING AND TO CONFIRM THE DATES AND TIME OF THE NEXT PARISH COUNCIL MEETING:**
- a. As there is no Parish Council meeting in August the next meeting will be Tuesday 17th September 2024 at 7.30pm at Longwick Village Hall
 - b. Cllr Richards stated that a date has been set for the next drop-in surgery, 7th September 2024. Clerk to book the Village Hall, advertise and add to next agenda. **Action: Clerk**
 - c. Cllr Barter asked for social media to be added to the next agenda. **Action: Clerk**

There being no further business the meeting closed 8.26pm

Chair..... Date.....